

APPROVED MINUTES

NEW HAMPSHIRE EQUESTRIAN ACADEMY

BOARD OF TRUSTEES

SEPTEMBER 7, 2006
60 Farmington Road, Rochester

Present: Packy Campbell, Joe Guadagno; Georgene Sellinger. Also Susan Hollins, and members of school faculty.

I. Call to Order Vice Chairman Packy Campbell called the meeting to order at 6:25 p.m. acknowledging that a quorum of the board was present.

II. Introduction: Members of the faculty were introduced to members of the board.

III. Business

- a. Approval of Warrant: Motion by Guadagno, 2nd Packy: To approve payment of bills according to the prepared warrant of September 7, 2006, in the amount of \$32,058.39. Passed. 1 abstention (Sellinger)
- b. Approval to Process Bi-weekly Payments: Motion Guadagno, 2nd Packy: To authorize the superintendent to establish a system of bi-weekly pay in accordance with Department of Labor guidelines for the New Hampshire Equestrian Academy Charter School.
- c. Direct Deposit: Motion Georgene; 2nd Guadagno: To take steps to establish a direct deposit pay system. Passed. Unanimous.
- d. State Retirement: Motion Georgene; 2nd Guadagno: To participate in the state retirement system. Passed. Unanimous.

At 6:50 p.m., Trustee Leslie Brian joined the Board via teleconference. Motions to date were reviewed and she concurred with all.

- e. Beginning Date of School: To Establish Thursday, September 14th, 2006, as the first day of school attendance from 8:30 a.m. to 2:30 p.m. and for staff to stay, as needed, until 5:00 p.m. to accommodate parents, and for school then to continue on September 18, 2006. Passed. Unanimous.

There then was a discussion of the impending opening and all the work and events that have transpired, the difficulties establishing services and systems and lessons learned. Board members feel supportive of this unique charter school and the vision and opportunity provided by the New Hampshire legislature, now coming to fruition. There was a sense of importance voiced by board members to document problems and obstacles, and to inform others as to the needs of emerging schools. It is important to this board to take a leadership role in the state, supporting charter schools.

Motion by Packy; 2nd Guadagno: That the Board of the New Hampshire Equestrian Academy, as a New Hampshire charter public school under RSA 194-B, make a commitment to actively support the spirit and letter of the charter school law, and the legislative intent of state and federal government for public chartered schools. Passed. Unanimous.

At 7:10 p.m. Trustee Grant Myhre joined the Board.

- f. Board membership: Motion by Campbell, 2nd Grant: To approve Paul L. Bernard as a sitting board member of the New Hampshire Equestrian Academy Charter School: Passed. Unanimous. Motion by Campbell, 2nd Myhre: For Board member Paul L. Bernard to be seated for a one-year term. Passed Unanimous.
- g. Overnight Trip: Motion Myhre; 2nd Campbell: To approve the overnight trip for students to visit and participate in the equine affair on Thursday and Friday, November 9 & 10, 2006. Passed. Unanimous. Specific planning for the trip will take place at a later date once the school is open.

IV. Reports:

Georgene raised the issue of signage and showed the Board customary and necessary signs for information and warning for horse barns. Susan asked the board to consider how posting will be handled for drug free and smoke free environments in rented and shared spaces with businesses. Neither business location allows indoor smoking. The school will post customary signs for a drug- and smoke free environment. Students will not be allowed on the 2nd floor of the RSA building unless it is necessary for use of the 3rd bathroom.

The Board discussed the founding entity, the New England Alliance for Equine Studies. Its liability insurance is in process. Student liability insurance forms were distributed August 29th. Board members and guests who own and work with horses discussed customary liability notices used by horse farms where riding takes place or where people move around horses. An appropriate notice for signature will be developed for students and parents prior to active work with and around horses.

Discussion ensued clarifying the science education program of the charter school which will include visits and rounds in the equine hospital versus the equine studies modules that comprise the 8-credit career program. Susan mentioned that first modules of the season would include health and safety, prevention of accidents, and outdoor topics such as fencing and pasture management.

Joe suggested the academic science program involving introduction to veterinary medicine stress observation, clinic rounds, discussion. Adults need to clarify a protocol for students in the clinic.

V. Motion by Campbell; 2nd Sellinger: To Adjourn. Motion passed at 9:00 p.m.

Respectfully submitted,
Susan Hollins